

Summer Festival

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| Role Title | Car Park Marshall |
| Location of Position | Harrow Lodge House, Harrow Lodge Park, Hornchurch Road, Hornchurch, Essex, RM11 1JU |
| Responsible to | Event Manager |
| Purpose/ summary of role | To provide support at our Summer Festival. |
| Description of tasks | <ul style="list-style-type: none"> • Directing traffic • Assisting driver to find a space • Managing traffic flow • Providing information • Directing event attendees |
| Time commitment | Able to attend pre-event training and also able to commit to a time slot to cover the bar |
| Qualities & Skills | <ul style="list-style-type: none"> • Customer service skills • Time management • Problem-solving • Communication • Friendly and approachable • Organisational skills |
| Training & Support | <p>In the build up to the event:</p> <ul style="list-style-type: none"> • Briefing of volunteers • Rehearsal ahead of the day <p>On the day of the event:</p> <ul style="list-style-type: none"> • Briefing at the beginning of shift • Area manager to support the volunteer |
| Benefits of being a Volunteer | Volunteering with Mind Havering, Barking & Dagenham can be a rewarding experience and a feeling of being able to do something for someone else, develop your skills, learn new skills and meet new people. It can also help you to gain a sense of pride and build your self-esteem, becoming more confident, widening your network and feeling valued by our staff and those who are attending the event. |
| Volunteer Engagement Coordinator contact information | Volunteer Engagement Coordinator Harrow Lodge House, Harrow Lodge Park, Hornchurch Road, Hornchurch, Essex, RM11 1JU volunteering@haveringmind.org.uk |