

Summer Festival

Role Title	Outreach Support
Location of Position	Various locations
Responsible to	Event Manager
Purpose/ summary of role	To provide support at our Summer Festival
Description of tasks	<ul style="list-style-type: none"> • Help to promote the event • Leaflet distribution at event
Time commitment	Able to attend pre-event training and also able to commit to a time slot to cover the bar
Qualities & Skills	<ul style="list-style-type: none"> • Good people skills • Good communication skills • Attention to detail • Able to multitask, prioritise tasks and meet deadlines
Training & Support	<p>In the build up to the event:</p> <ul style="list-style-type: none"> • Briefing of volunteers • Brief on what locations to distribute <p>During the event:</p> <ul style="list-style-type: none"> • Briefing at the beginning of shift • Support from Event manager
Benefits of being a Volunteer	Volunteering with Mind Havering, Barking & Dagenham can be a rewarding experience and a feeling of being able to do something for someone else, develop your skills, learn new skills and meet new people. It can also help you to gain a sense of pride and build your self-esteem, becoming more confident, widening your network and feeling valued by our staff and those who are accessing our services.
Volunteer Engagement Coordinator contact information	<p>Volunteer Engagement Coordinator Harrow Lodge House, Harrow Lodge Park, Hornchurch Road, Hornchurch, Essex, RM11 1JU volunteering@haveringmind.org.uk</p>