

Electrician

Role Title	Electrician
Location of Position	Harrow Lodge House, Harrow Lodge Park, Hornchurch Road, Hornchurch, Essex, RM11 1JU
Responsible to	Events Team
Purpose/ summary of role	To provide support before, during and after the yearly events run by Havering, Barking and Dagenham Mind.
Description of tasks	<ul style="list-style-type: none"> • Instal the electrics needed for the event to run smoothly • Maintain and repair any electrical issues during the events • Ensure all electrical systems adhere to the national safety standards • Assist the head electrician with tasks needed for the events to run smoothly • Identify electrical problems and repair them • Advise the head electrician when equipment should be replaced to prevent hazards • Aiding in the testing of electrical equipment before events
Time commitment	A minimum of 2 hours per week, covering a regular time slot if possible. If you are able and would like to commit more time, please indicate this on your form.
Qualities & Skills	<ul style="list-style-type: none"> • Good people skills • Good communication skills • Confident to ask for help when needed • Empathetic, compassionate and understanding • Non-Judgemental • Attention to detail • Able to multitask, prioritise tasks and meet deadlines • Problem solving skills • Good hand eye co-ordination • Flexible to be able to help the events team when a problem arises • Be available to be onsite for the events • A proactive and safety-first mindset • Computer literate • Ability to risk assess • Team working skills • A qualified electrician (e.g. NVQ Level 3 in Electrical Installation or equivalent) • Competent and experienced in the type of work they'll be doing

	<ul style="list-style-type: none"> • Preferably registered with a competent person scheme, such as: <ul style="list-style-type: none"> ○ NICEIC ○ NAPIT ○ ELECSA • Has their own public liability insurance
<p>Training & Support</p>	<p>We offer a ‘Welcome to Mind’ volunteer induction, which includes topics such as communication, confidentiality and boundaries as well as Health and Safety. There will be opportunities to access further training.</p> <p>You will receive a welcome pack as well as induction documentation and training. You will also have a quarterly meeting with your volunteer mentor. The Volunteer Engagement Coordinator will also be available for regular support, advice and guidance. As well as giving regular organisational updates to you.</p> <p>Within your induction you will be asked to complete some online training modules as well as any further training for the role. You will also be required to get a DBS for the position but this will be done with the Volunteer Engagement Coordinator before you start volunteering with us.</p>
<p>Reimbursement of Expenses</p>	<p>We can cover some of the expenses which you may incur while you are volunteering with us. Please ask for further details.</p>
<p>Benefits of being a Volunteer</p>	<p>Volunteering with Mind Havering, Barking & Dagenham can be a rewarding experience and a feeling of being able to do something for someone else, develop your skills, learn new skills and meet new people. It can also help you to gain a sense of pride and build your self-esteem, becoming more confident, widening your network and feeling valued by our staff and those who are accessing our services.</p>
<p>Volunteer Engagement Coordinator contact information</p>	<p>Volunteer Engagement & Data Officer Harrow Lodge House, Harrow Lodge Park, Hornchurch Road, Hornchurch, Essex, RM11 1JU volunteering@haveringmind.org.uk</p>