

Summer Festival

Role Title	Take Down Volunteer
Location of Position	Harrow Lodge House, Harrow Lodge Park, Hornchurch Road, Hornchurch, Essex, RM11 1JU
Responsible to	Event Managers
Purpose/ summary of role	To provide support at our Summer Festival.
Description of tasks	<ul style="list-style-type: none"> • Helping take down the event • Bring items from Harrow lodge park to Harrow Lodge House • Heavy lifting
Time commitment	Able to attend pre-event training and also able to commit to a time slot to cover the bar
Qualities & Skills	<ul style="list-style-type: none"> • Customer service skills • Time management • Problem-solving • Communication • Friendly and approachable
Training & Support	In the build up to the event: <ul style="list-style-type: none"> • Briefing of volunteers • Support from Events manager
Benefits of being a Volunteer	Volunteering with Mind Havering, Barking & Dagenham can be a rewarding experience and a feeling of being able to do something for someone else, develop your skills, learn new skills and meet new people. It can also help you to gain a sense of pride and build your self-esteem, becoming more confident, widening your network and feeling valued by our staff and those who are attending the event.
Volunteer Engagement Coordinator contact information	Volunteer Engagement & Data Officer Harrow Lodge House, Harrow Lodge Park, Hornchurch Road, Hornchurch, Essex, RM11 1JU volunteering@haveringmind.org.uk